

## Faculty Reference Consent Form

Students applying for a Tutor position within the Library and Academic Success must have support from a minimum of one faculty member. This faculty must have taught you within the past 3 years at a post-secondary institution, preferably at Georgian. These faculty will be asked to provide information about your academic and interpersonal behaviors and skills. You may want to provide them a link to the job description [here](#) for reference and ensure that they are okay with providing a reference for you. We will contact the faculty directly for candidates that move forward in the selection process.

The Freedom of Information and Protection of Privacy Act requires signed authorization from all applicants for employment in order to do supervisory reference checks and verification of resume information. Without the signed authorization, references on recommended candidates cannot be done. If you have any questions, please call the Library and Academic Success at Extension 1307.

In accordance with the FREEDOM OF INFORMATION AND PROTECTION ACT, I \_\_\_\_\_ (first name) authorize Georgian College to verify all information and/or data contained in my application/resume including contacting the persons and/or organizations listed below for the purposes of obtaining reference information and confirming performance data contained in my employee file(s). I give permission to Georgian College to contact the persons listed below in the Reference Chart for the purposes of obtaining reference information directly related to the Tutor position.

<b>Applicant's name:</b>	
<b>Applicant's student number:</b>	
<b>Date:</b>	
<b>Applicant's signature:</b>	

NOTE: Falsifying application documents may disqualify applicants from employment or cause dismissal.

Reference Chart			
Faculty Name	School	Class Taught	Email & Phone Number