

# BUSINESS

**Program:** BUSG

**Credential:** Ontario College Diploma, Co-op

**Delivery:** Full-time

**Work Integrated Learning:** 2 Co-op Work Terms

**Length:** 4 Semesters, plus 2 work terms

**Duration:** 2 Years

**Effective:** Fall 2023, Winter 2024, Summer 2024

**Location:** ILAC Dream Building Toronto Downtown

## Description

Students acquire a foundational knowledge of the basics of business, with a focus on managing people and processes. Courses in economics, accounting, marketing, and human resources lay the groundwork for future careers and further studies. Individual courses provide the student with the fundamental knowledge and skills required to get to work. Upon graduation, students may launch their career or spring-board into further studies.

## Career Opportunities

Career opportunities may include, but are not limited to, management trainee/manager, sales/sales management, personnel officer/manager in addition to entrepreneurial opportunities. Employers include banks, finance, trust and insurance companies, computer firms, government ministries and agencies, producers of consumer and industrial products, wholesalers, retailers, private companies and non-profit organizations.

## Program Learning Outcomes

The graduate has reliably demonstrated the ability to:

1. identify and discuss the impact of global issues on an organization's business opportunities by using an environmental scan;
2. apply principles of corporate sustainability, corporate social responsibility and ethics to support an organization's business initiatives;
3. use current concepts/systems and technologies to support an organization's business initiatives;
4. apply basic research skills to support business decision making;
5. support the planning, implementation and monitoring of projects;
6. perform work in compliance with relevant statutes, regulations and business practices;
7. explain the role of the human resource function and its impact on an organization;
8. use accounting and financial principles to support the operations of an organization;
9. describe and apply marketing and sales concepts used to support the operations of an organization;
10. outline principles of supply chain management and operations management;
11. outline and assess the components of a business plan;
12. develop strategies for ongoing personal and professional development to enhance work performance in the business field;
13. employ environmentally sustainable practices within the business environment;

14. apply basic entrepreneurial strategies to identify and respond to new opportunities.

## Practical Experience

All co-operative education programs at Georgian contain mandatory work term experiences aligned with program learning outcomes. Co-op work terms are designed to integrate academic learning with work experience, supporting the development of industry specific competencies and employability skills.

Georgian College holds membership with, and endeavours to follow, the co-operative education guidelines set out by the Co-operative Education and Work Integrated Learning Canada (CEWIL) and Experiential and Work-Integrated Ontario (EWO) as supported by the Ministry of Colleges and Universities.

Co-op is facilitated as a supported, competitive job search process. Students are required to complete a Co-op and Career Preparation course scheduled prior to their first co-op work term. Students engage in an active co-op job search that includes applying to positions posted by Co-op Consultants, and personal networking. Co-op work terms are scheduled according to a formal sequence that alternates academic and co-op semesters as shown in the program progression below.

Programs may have additional requirements such as a valid driver's license, strong communication skills, industry specific certifications, and ability to travel. Under exceptional circumstances, a student may be unable to complete the program progression as shown below. Please refer to Georgian College Academic Regulations for details.

International co-op work terms are supported and encouraged, when aligned with program requirements.

Further information on co-op services can be found at [www.GeorgianCollege.ca/co-op](http://www.GeorgianCollege.ca/co-op) (<https://www.georgiancollege.ca/co-op/>)

## Program Progression

The following reflects the planned progression for full-time offerings of the program.

### Fall Intake

- **Sem 1:** Fall 2023
- **Sem 2:** Winter 2024
- **Work Term 1:** Summer 2024
- **Sem 3:** Fall 2024
- **Work Term 2:** Winter 2025
- **Sem 4:** Summer 2025

### Winter Intake

- **Sem 1:** Winter 2024
- **Sem 2:** Summer 2024
- **Sem 3:** Fall 2024
- **Work Term 1:** Winter 2025
- **Sem 4:** Summer 2025
- **Work Term 2:** Fall 2025

## Summer Intake

- **Sem 1:** Summer 2024
- **Sem 2:** Fall 2024
- **Work Term 1:** Winter 2025
- **Sem 3:** Summer 2025
- **Work Term 2:** Fall 2025
- **Sem 4:** Winter 2026

## Articulation

A number of articulation agreements have been negotiated with universities and other institutions across Canada, North America and internationally. These agreements are assessed, revised and updated on a regular basis. Please contact the program co-ordinator for specific details if you are interested in pursuing such an option.

Additional information can be found on our website at <https://www.georgiancollege.ca/admissions/credit-transfer/> (<http://www.georgiancollege.ca/admissions/credit-transfer/>)

## Admission Requirements

OSSD or equivalent with

- Grade 12 English (C or U)
- any Grade 11<sup>1</sup> or 12 Mathematics (C, M, or U)

1

Minimum of 60% in Grade 11 College or University level Mathematics (MBF3C or MCF3M)

Mature students, non-secondary school applicants (19 years or older), and home school applicants may also be considered for admission. Eligibility may be met by applicants who have taken equivalent courses, upgrading, completed their GED, and equivalency testing. For complete details refer to: [www.georgiancollege.ca/admissions/academic-regulations/](http://www.georgiancollege.ca/admissions/academic-regulations/) (<https://www.georgiancollege.ca/admissions/academic-regulations/>)

Applicants who have taken courses from a recognized and accredited post-secondary institution and/or have relevant life/learning experience may also be considered for admission; refer to the Credit for Prior Learning website for details:

[www.georgiancollege.ca/admissions/credit-transfer/](http://www.georgiancollege.ca/admissions/credit-transfer/) (<https://www.georgiancollege.ca/admissions/credit-transfer/>)

## Graduation Requirements

- 18 Program Courses
- 2 Communications Courses
- 1 Program Option Course
- 3 General Education Courses
- 2 Co-op Work Terms

## Graduation Eligibility

To graduate from this program, the passing weighted average for promotion through each semester, from year to year, and to graduate is 60%. Additionally, a student must attain a minimum of 50% or a letter grade of P (Pass) or S (Satisfactory) in each course in each semester unless otherwise stated on the course outline.

## Program Tracking

The following reflects the planned course sequence for full-time offerings of the Fall intake of the program. Where more than one intake is offered contact the program co-ordinator for the program tracking.

Semester 1		Hours
Program Courses		
ACCT 1000	Financial Accounting Principles 1	42
BUSI 1001	Introduction to Organizational Behaviour	42
COMP 1003	Microcomputer Applications	42
MATH 1002	Mathematics of Finance	42
MKTG 1000	Introduction to Marketing	42
Communications Course		
Select 1 course from the communications list during registration.		42
<b>Hours</b>		<b>252</b>
Semester 2		
Program Courses		
BUSI 2005	Customer Service	42
ECON 1000	Microeconomics	42
HURM 1000	Human Resources Management Foundations	42
MKTG 2033	Professional Edge	42
Communications Course		
Select 1 course from the communications list during registration.		42
General Education Course		
Select 1 course from the general education list during registration.		42
<b>Hours</b>		<b>252</b>
Semester 3		
Program Courses		
ACCT 1003	Finance and Management Accounting	42
ECON 2000	Macroeconomics	42
MGMT 2001	Principles of Management	42
MGMT 2012	Introduction to Project Management	42
STAT 2000	Statistics 1	42
General Education Course		
Select 1 course from the general education list during registration.		42
<b>Hours</b>		<b>252</b>
Semester 4		
Program Courses		
ENTR 2009	Entrepreneurship and Small Business	42
FNCE 2000	Business Finance	42
LAWS 2000	Business Law	42
MGMT 2000	Production and Operations Management	42
General Education Course		
Select 1 course from the general education list during registration.		42
Program Option Course		
Select 1 course from the available list during registration. Contact the program co-ordinator for further details.		42
<b>Hours</b>		<b>252</b>
<b>Total Hours</b>		<b>1008</b>
Co-op Work Terms		
<b>Hours</b>		
COOP 1008	Business Work Term 1 (Fall intake - occurs after Semester 2, Winter intake - occurs after Semester 3)	560
COOP 2024	Business General Work Term 2 (Fall intake - occurs after Semester 3, Winter intake - occurs after Semester 4)	560
<b>Hours</b>		<b>1120</b>
<b>Total Hours</b>		<b>1120</b>

## Graduation Window

Students unable to adhere to the program duration of two years (as stated above) may take a maximum of four years to complete their credential. After this time, students must be re-admitted into the program, and follow the curriculum in place at the time of re-admission.

**Disclaimer.** *The information in this document is correct at the time of publication. Academic content of programs and courses is revised on an ongoing basis to ensure relevance to changing educational objectives and employment market needs.*

*Program outlines may be subject to change in response to emerging situations, in order to facilitate student achievement of the learning outcomes required for graduation. Components such as courses, progression, coop work terms, placements, internships and other requirements may be delivered differently than published.*